

Ripening Room Assistant Job Description

Report to

Ripening Controller

Responsible for

N/A

Location

Evesham

Main Purpose of the role

To assist in the ripening process.

Requirements

- To assist in the day to day running of the ripening process.
- Stock Control.
- Loading and unloading ripening rooms.
- To have full control over fruit arrival, re-stacking and any re-boxing required.
- Manual and SAP Record keeping.
- To have full control at times to cover holiday and sickness.
- Responsible for the hygiene of the ripening rooms.
- Testing produce and making any relevant decisions.
- Liaising with relevant department's Stock control, QC's and Packhouse.
- To help analyse the seasons data.
- Researching.
- To allocate stock to sales and production orders in line with agreed business schedule and customer specification.
- To ensure production plan and Production orders/job sheets are created in line with agreed business schedule.

- To effectively resolve product group related problems that may emerge at intake, processing and despatch.
- To assess and monitor regularly the quality of the relevant product group/s, including the organoleptic standards (aroma, flavour, texture).
- To improve product understanding by sharing expertise knowledge and provide support to all relevant departments (Production, QC, etc.)
- To make decisions and follow specifications on your own initiative.
- To act upon shelf life issues and resolve where possible to avoid future reoccurrence.
- Sample preparation.
- Any other reasonable duties to meet the needs of the business.

Person Specifications

The candidate must be in good health, physically fit and prepared to work in a chilled environment.

They must be a competent team player, capable of deputising for the ripening room controller in their absence. Therefore good liaison, inter-personal, communication and IT skills are essential.

The disposition of the candidate will be assertive, reliable, self-motivated and flexible. Flexibility will be important, as on occasions it may be necessary to work additional reasonable hours.

The candidate will be educated to GCSE or NVQ Level 2 and have an interest in developing their knowledge in the fruit sector.

I have read and understood the contents of my job description and the requirements of my role.

Signed:

Date:

